

# **PAILTON PARISH COUNCIL.**

## **Minutes of the Pailton Parish Council meeting held on 5th March 2007 at Pailton Village Hall, Pailton.**

Present: Cllrs. A. Gillias (Chairman & RBC) P. Morris-Jones (WCC)  
J. Fitzsimons Dr. M. Barnett. D. Swindell

Five members of the public were also present including representatives from Village Hall Trust, Pailton Club and Rugby Police.

The Chairman welcomed everyone to the meeting.

### **Open meeting.**

- HC, secretary of The Village Hall Trust Committee, reported that the date for the AGM had been set for 21<sup>st</sup> May '07 at 8pm in the village hall. The minutes of their last meeting were presented to the Council and were submitted into the 'Circulation Folder' for Cllrs. to read.
- MB & DS reported on a meeting with Simon & Fiona, representatives of the Pailton Club, and had agreed a short term strategy to improve the advertising & marketing of the club via the web-site & Round the Revel. Longer term, MB had identified 2 or 3 potential sources of funding for non-profit-making clubs & societies and would be moving forward with these once the Pailton Club Committee had put forward proposals for improvement.
- The representatives from Pailton Club reported on their continued commitment to the village and residents to revitalise and change the image of the club. They suggested that one of their members might sit on the fete committee - a suggestion which was welcomed by the representatives of the VHT. Also, working with the Parish Council in an effort to raise funding for refurbishment & repairs by forming a sub-committee (MB,DS & JF) and sharing bookings with The Village Hall Trust when The Pailton Club was not the most appropriate venue. They expressed a wish to get the younger members of the club involved with leagues & sports teams and to research, by way of leaflets to residents in the Revel Area, the interest for a regular bingo session each week for more senior members.
- Ken Wyer (PCSO) presented a report of crimes in Pailton during February which was submitted to the circulation file. He spoke of nuisance offences around various villages and the benefit of the Rural Community Safety Officers showing a continuous presence. SmartWater postcode marking of vehicles & farm equipment was being offered free of charge to anyone with farms or a rural business. Crimes going through the courts, involving theft of items which had been marked in this way, had a reported 100% success rate. This was due to the accompanying signage which was a big deterrent to potential thieves.

The PCSO & the two representatives from Pailton Club were thanked by the Chairman for their attendance & left the meeting.

No other member of the general public had anything more to add at this stage and the open meeting closed at 8.20 pm.

### **151 Apologies**

The Clerk had received apologies for Mike Hodge who was absent due to business commitments. The apology was accepted by AG and seconded by DS.

### **152. Declaration of Interests.**

Cllr. A. Gillias declared an interest in planning matters, being a member of the Planning Committee at Rugby Borough Council.

**153. Minutes of the meeting held on 5<sup>th</sup> February 2007**

The minutes had been circulated previously. MB proposed and AG seconded that the minutes were a true and accurate record of the meeting. This was agreed by all and the minutes were signed by the Chairman.

**154. Matters Arising.**

Page 41. Item 134. The clerk confirmed that all appropriate forms had been signed by JS as a new Cllr and AG as Chairman and forwarded to the Monitoring Officer at RBC.

P42. MB reported that he and JP had attended the seminar at Warwick on government proposals for the White Paper. Although interesting, it had not provided many answers to the questions arising from the new powers to be given to Local Parish Councils, proposed working relationship with their Principal Authorities or where the additional funding was to come from - or even how much. It was generally felt that this seminar had been arranged too early in the stages of development of the White Paper.

Item 137. After discussion & review of the accounts, the Council decided that a donation should be given to Round the Revel magazine. An amount of £120 (as per budget) was proposed by MB and seconded by DS.

**Clerk to raise a cheque to be signed at the next meeting.**

Item 138. A sub-committee meeting had been held on 19<sup>th</sup> February 2007 at the home of MB to discuss & agree the Council's responses on the WMRPSS. MB thanked members for attending and produced a confirmation of receipt of their responses. AG thanked MB for his hard work. (AG, DS, MB & JF attended).

P43. Streetlights - MB reported that the clerk had forwarded the requested financial information and quote from ABB to Richard Rose of RBC and was now waiting for an official assessment of amount of funding to be granted.

Bollards - DS reported that quotes had been received from various suppliers. The price for one item was £466 with a slight discount if three items were purchased. A discussion followed over the number of bollards needed and it was agreed that one at each corner of the triangle would be the preferred option.

**MB agreed to produce an CAD image to show how the bollards would look insitu and apply for the appropriate funding.**

Item 142. Playing Field Quote - The clerk had sent C Fouracre a confirmation, in writing, of the awarding of the contract with the amendment of 'treatment of the nettles' instead of 'strimming'. The council discussed other work which could be done to improve the appearance & safety of the playing field should the grant be sufficient.

Ag reported that the moles were causing a problem and it was agreed that as metal traps were considered a safety concern it would be better to contact a person licensed to use gas.

**DS to meet with CF to discuss further remedial work.**

**AG to speak with the Gamekeeper.**

Item 143. After the general discussion in the open meeting DS wished to further this by highlighting concerns over the Parish Council's involvement with Pailton Club and wished for a formal letter to be sent to the club outlining strict compliance with the licensing regulations.

Lorry Routes - The clerk had been forwarded an e-mail by J Cunliffe from Roy Davies at Magna Park which was read out. RD had reminded all suppliers that the agreement which urged the compliance with using A roads and motorways rather than minor B roads should be written into their contracts. The Cllrs were pleased at the positive response received, although JS reported that there were at least 10 huge lorries per day still having to veer to the opposite side of the road to negotiate the bend in the centre of the village. Cllrs agreed that as many photos as possible should be taken in the ensuing months and sent off as evidence to RD at Magna Park.

P45. Item 150.

Drains - The clerk had spoken with P Cowley of the Highways Dept and had ordered a cleaning lorry to ensure all drains were cleared during March. These had now been done.

Grass on war Memorial triangle. The clerk reported that contact had been made with D.Wilkinson - but the heavy rain had caused the delay in cutting the grass.

Clerk to contact DW again.

**155. Response from M. Hodge re. Vice-Chairmanship.**

The Chairman had received a formal written letter of resignation from M. Hodge (cc'd to the clerk). MH had been held in such high regard by his fellow Cllrs that he had been proposed unanimously for the designation of Vice-Chairman, the Cllrs voiced their sadness & disappointment at his leaving. All Cllrs agreed that MH had made an enormous contribution to Pailton Parish Council but due to business commitments MH wrote that he could not devote enough time to the Parish Council affairs to do the position justice. AG asked the clerk to write a letter of thanks to MH for his commitment and hard work.

The vacancy on the Council was discussed and AG instructed the clerk to advertise the position and send the necessary forms to RBC.

Clerk to write an appropriate letter to MH on behalf of the Parish Council.

MB to submit an advertisement to Round the Revel.

**156. Discussion Based on Letter from A. Gabbitas**

MB reiterated that he had apologised many times and recognised his part in this unfortunate incident. DS was concerned that the letter received from A Gabbitas, prohibiting the Council from discussing this incident in an open forum, was due to AP confiding in him that the incident had been reported to The Standard's Board.

DS highlighted that this lack of discussion might be misinterpreted as the Council condoning MBs actions which was not the intention of the Cllrs.

MB reported that, having consulted the amendments of the Code of Conduct, such an incident would have not been dealt with by The Standard's Board and under the new powers given to Quality Parish Councils this should have been dealt with locally.

Members of the Council wanted it to be minuted that in hindsight this incident could have been handled differently. Although mistakes had been inadvertently made, they should be learned by - and if, in the future, should another unfortunate incident of this nature occur, procedures would be strictly followed from the new Code of Conduct under the heading 'Grievances and Complaints'. All members of the Council now wished for closure on this.

**157. Circulation Review from 5<sup>th</sup> February Meeting.**

The only item which merited further mention was the 'Calor Village of The Year' competition which members were keen to enter.

**158. Circulations.**

Guidance on energy- efficient street-lighting.

Cllrs to review and discuss at the next meeting to ensure that the light bulbs in Pailton were the most energy saving & cost effective.

Guidance and advice on a St. Georges Day Celebration

Members were keen to arrange a celebration due to the popularity of last year's event.

There were other circulations in the file which would be reviewed at the next PC meeting added to which were the notes brought back from the seminar, at Warwick, on the White Paper.

Other circulations which warranted further discussion follow later as agenda items.

**159. Correspondence.**

The clerk listed all the correspondence.

WCC member PM-J reported that he would be attending the RAC meeting to be held on 7<sup>th</sup> March when the reported closure of Bishop Wulstan School would be discussed. AG highlighted that the large number of Poles now residing in Rugby were mostly Catholic and concern was shown over where they would have to travel to the next nearest Catholic School. Also to be noted was that RBC had given the go-ahead for another 1000 houses to be built in Rugby.

The spring meeting of the new multi-agency EDP would be held on Monday 26<sup>th</sup> March in Pailton.

**160. Town and Country Planning.**

Planning Application ref:R06/1604/PLN -31, Lutterworth Rd, Pailton

The Clerk presented the approval for this application, received from RBC. The members pointed out that the address of this approval had been typed incorrectly on the agenda. It should have read 31, Lutterworth Road *not* 31, Coventry Road.

**161. Proposal for Amendments on New Code of Conduct.**

There was nothing further to discuss on these proposals. The members had reviewed the amendments during circulation and submitted written comments to the clerk. There was nothing in the proposals that was not acceptable, therefore, the clerk had e-mailed Alison at WALC with the Cllrs comments.

**162. Proposal for the Closure of Bishop Wulstan School.**

This had previously been discussed under 'Correspondence'. The clerk had received the Cllrs written comments on the proposals to close the school and had forwarded these views to William Tandoh.

**163. Annual Litter-Pick in Pailton.**

The date had been set previously at 10am on 14<sup>th</sup> April.

The clerk had e-mailed Rowena Billing at RBC requesting 20 of each item to be delivered to Parish Council address. Clerk to take all items to central point in Pailton half an hour before litter- pick due to start.

**164. Grass-cutting Contract & Funding Update from MH.**

Due to the resignation of MH, who had been liasing with RBC over the forthcoming funding, the Chairman asked if another Councillor would like to take on this issue. JS agreed and stated that he would speak with MH to get all paperwork and documentation on this and read through it. All members agreed to pass on any information which may help.

**165. RBC - Planning Obligations (Supplementary Planning Document for Completion)**

The clerk had received this request from RBC. And AG offered to look at it and complete it on behalf of the Parish Council before 30<sup>th</sup> March '07.

**165. Lloyds TSB Bank Mandate ( new signatories & letter of authorisation)**

The clerk reported that the bank cannot trace any record of the existing signatories. As there had been a few changes of members recently, a new bank mandate had been requested from Lloyds TSB and the clerk asked the Cllrs to fill in their own personal details and this was added to the circulation folder. AG & DS signed a letter to the bank requesting that all existing signatories on file (except AG) be removed and only the new signatories be held on their files. The letter is to be attached to the new bank mandate when members had filled it in.

**166. Accounts for Payment and Account Balance.**

**Bank reconciliation as at 28<sup>th</sup> February 2007**

<b>Lloyds TSB Parish Plan A/c Balance</b>	<b><u>£1565.33</u></b>
<b>Pailton Parish Plan - cashbook a/c balance</b>	<b><u>£1565.33</u></b>
<b><u>Parish Council Cashbook Balance</u></b>	
<b>B/f 01.02.2007</b>	<b><u>£1147.44</u></b>
<b><u>Lloyds TSB Parish C. A/c (Bank Statement – 01.02.07)</u></b>	<b>£ 61.26</b>

Income received - VAT refund	£ 325.31	
Transfer from Parish Plan a/c	<u>£1000.00</u>	£1325.31
Less unrepresented cheques:		
• 368 - ABB	£ 61.10	
• 369 - J. Pharoah	<u>£178.03</u>	
		£ 239.13
<b>Balance 28.02.2007:</b>		<b><u>£1147.44</u></b>

#### 167. The Parish Plan

The Chairman of the Parish Plan Committee was away on business. In his absence the Vice-Chairman presented the report. JC & MB had been working on the 13 additional actions highlighted at the recent meeting with RBC, some had been completed and some were in progress. The most pressing of these was to renew the 'Housing Needs Survey'. The aim was to use the new 2007 'Model Housing Needs Survey' received from Richard Cowley of RBC. A quote had been received from the printers for 400 copies of the Housing Needs Survey and The Parish Plan for £1500, but the first priority was to get the Housing Needs Survey plus the covering letter, inviting a response, out to each resident to enable the responses to be collated over the Easter break. It had been decided, previously, to use the 'Salford Severn' Parish Plan as a model and JC was currently working on adapting the Pailton Parish Plan to a similar format. After printers costs have been deducted MB reported that the Parish Plan account would show a surplus of about £1000 and discussions would need to take place as to the best way to use this. AG thanked everyone for the amount of work that had been done on The Parish Plan.

#### 168. Other Matters.

##### Election of a new Vice-Chairman

The Chairman asked for this to be added to the next agenda.

##### Request for New Signage, Lutterworth Road.

The clerk had received approaches from 2 residents and a person who works in Pailton for the possible erection of signs at the junctions of Lutterworth Road/ Montillo Lane/ Little Walton. It was reported that motorists used this stretch as the first opportunity to speed up and overtake other motorists as they reached the brow of the hill. Tractors trying to turn in or out of the narrow lane with large trailers were finding it increasingly difficult and dangerous. AG agreed - having witnessed many accidents over the years.

**Clerk to contact Paul Cowley of The Highways Dept. to negotiate this request.**

##### Damaged Drain Cover

AG reported a broken drain cover outside St. Denis Church on the Rugby Road. Two cones had placed around it to prevent accidents in the meantime.

**Clerk to report this to Paul Cowley at The Highways Dept.**

##### Footpath to Street Ashton

This had now been cleared, although all the brash had been left on the adjacent grass edge - making it difficult to mow.

##### Friends of Coombe Abbey

AG had received an e-mail in the form of an open invitation to a meeting being held at Coombe Abbey on 17<sup>th</sup> March for a talk about The Gunpowder Plot and the associated history with Coombe Abbey.

Date of next meeting: 2<sup>nd</sup> April 2007

The Chairman, thanked everyone for attending and closed the meeting at 9.57pm.

Signed:

Date: 02.04.2007

