



The Annual General Meeting of Pailton Parish Council
Held at Pailton Village Hall, on Monday 12th May 2008 at 8.00pm.

**Those Present: Cllr A. Gillias (Chairman & R.B.Cllr),
Cllr. D. Swindell (Vice-Chairman)
Cllrs. M. Barnett & B. Brindley, P. Morris-Jones (WCC)**

Also present: Joanna Morris-Jones (Representative of The Village Hall Committee)

1. **Apologies.**
None
2. **Election of Chairman.**
D. Swindell proposed A.Gillias as Chairman & this was seconded by B. Brindley. AG accepted the role & thanked fellow members of the Council.
3. **Election of Vice-Chairman.**
AG proposed Cllr. D. Swindell as Vice-Chairman & this was seconded by BB. DS thanked fellow members & accepted the nomination.
4. **i.To Receive the Chairman's Declaration of Acceptance of Office.
ii.To Receive all Councillor's Declaration of Acceptance of Office.**
All Declarations of Acceptance were signed & handed to the clerk.
5. **Vacancy for Co-Option of a Councillor.**
The clerk confirmed that the vacancy was advertised on the village notice-board. The possibility of co-opting two members onto the Council was discussed.
6. **Declarations of Interest**
AG declared an Interest in any planning matters being a member of the Rugby Borough Council Planning Committee and also in 8, Lutterworth Road, Pailton.
7. **Councillors to enter financial interests in Register of Members' Interests.**
The clerk gave a form to each Cllr. for completion. Cllrs to return completed forms to the clerk. (Cllr. BB had already completed & signed the Register).
8. **To receive a report on the Capital Assets & Liabilities vested in the Council.**
Cllrs received copies of the Asset Register.
9. **Council's Standing Orders** - (Information only) Model Standing Order review due to take place in July & new booklets will be circulated to Councillors. AG informed members that the new Standing Orders would be reviewed and any additions or amendments could be approved at a forthcoming meeting.
10. **Minutes of the meeting held on 2nd April 2008**
Proposed by MB, seconded by DS & signed by the Chairman as a true record of proceedings.
11. **Matters Arising.**
Two actions (signs for footpath & letter to P Davey) not attended to by clerk due to lack of time.
12. **Circulation Review from 6th May 2008**
MB had noted that the Council would still be charged for administration costs incurred by the recent call for an election - even though it did not occur.
Discussion on Planter's for entrances of village. Members to review new catalogue. AG suggested waiting until a 5th member was co-opted onto the Council to include their view.
13. **Circulations**
NALC - Conference 2008
Warwickshire Action for Wildlife - Biodiversity Day Thursday 22nd May 2008 (for notice-board).

WALC - Councillor Training Days May, June, July, September 2008 - Clerk to book for Cllrs
NALC - Local Council Review Publication
WALC - RBC Pilot Scheme (Litter Clearance) AG interested in taking on this devolved responsibility to increase road sweeping efficiency in rural areas. Rural problems were with straw & mud from tractor wheels washed down gullies & ditches leading to flooding.
RB Environment Protection - Stray Dogs - Legislation Update (for notice-board)
RBC - Rugby in Bloom Competition

14. Correspondence

RBC - Nathanael Lowde - Update on 'Breach of Planning Enforcement'. Clerk to seek update on this enforcement.
VAT Legislation Changes on Petrol Expenses & Debit Card Purchases for Councils.
Stewart Lenton - Outlining reasons for not standing for re-election.

15. Town & Country Planning

Approval for Planning App R08/0439/PALB. Erection of single storey rear extension at 7, Coventry Road, Pailton, CV23 0D had been received from RBC.

16. 8, Lutterworth Road, Pailton

AG asked Vice-Chairman to take the chair for this item. DS agreed.

- AG showed members personal documents of purchase details, receipts for payment to RB Technical Services Dept., the Building Notice Acceptance Form dated 31st May 2006, plus letters from two previous owners proving that as a building, despite being used as an office for many years, had never lost its status as a private dwelling. AG confirmed that work had not been started before a survey had been completed by RBC Planning Officers & relevant permissions issued.
- AG queried why Cllr MB, who had been allocated the duties of planning, had not approached AG to address the issues alleging planning contraventions of this property, privately, outside of the meeting. It should never have been discussed in the public domain. The two residents asking the questions were known to be friends of Cllr MB & AG denounced this as unprofessional & any one of these three persons could have inspected the documents at any time..
- A resident had reported AG for an alleged breach of planning regulations. RB Planning Officers had carried out an on-site inspection & confirmed that all works carried out were in accordance with original application.i.e. replacement windows, doors etc. AG confirmed that there had been no 'breach of planning conditions'.
- DS observed that the property was not in the process of being 'changed' but only being restored to the original state..
- After examining the documents, Cllrs. confirmed that they were satisfied that there had not been any breach of the planning rules.

AG thanked DS & returned to the Chair.

DS stated that he had never doubted the Chairman's word & had felt uncomfortable with the two resident's line of questioning. Moreover, the last few meetings had cast a shadow of negativity over the Council. MB noted that now the Council had seen evidence of the planning compliance, and Mr Busfield & the Chairman had apologised to each other, everyone could now move on. The clerk wished to correct this statement. The Chairman had apologised to Mr Busfield, however, Mr Busfield had not returned the apology to their Chairman and this omission of an apology had been minuted at the meeting held on April 2nd 2008.

17. Post Office & Shop Closure

Cllr DS sought the opinions of others present. BB had recently joined the sub-committee due to his expertise of the retail industry but now that he was also member of the Parish Council DS was concerned that it may be seen as an imbalance with (potentially) 3 Cllrs on board. AG asked DS how the group were functioning? DS reported that everyone was working very hard but had wondered if he should stand down as Chairman to correct the imbalance. AG stated that if the group were functioning well, the important objective was to reach a conclusion & asked if DS would be happy to continue in his role as chairman of the WG. DS agreed to this.

Cllr. PM-J reported that he had placed an advert in Dalton's Weekly for the shop & possible PO. Without the outlay of 'goodwill' to finance, it was hoped that it would have seemed an attractive proposition. There had been 8 responses but as these had been received by the present owners it was not known why there had been no further interest. It was suggested that it may have been the small number of residents. AG pointed out that there were also 5000+ people passing by each day. PM-J stated that this had been noted in the advert.

AG thanked everyone for their efforts.

18. Grass Cutting

The clerk was handed a copy of a schedule of works drawn up by former Cllr. John Fitsimmons. The clerk agreed to liaise with BHE until next meeting when Cllrs would be discussing & agreeing the allocation of new responsibilities.

19. New Streetlight

After discussion & comparison of the two quotes received by the clerk, it was put forward that the quote from ABB of £2600 should be accepted. Proposed by DS, seconded by AG.
Clerk to instruct ABB to commence work on the new streetlight.

20. Footpaths

DS reported that WCC Footpath Officer had been off sick, WCC also awaiting new budget & so still waiting for an update. The intention had been to pass this responsibility to another Cllr. so AG suggested waiting until allocation of Cllrs new responsibilities at next meeting.

21. Surface Water Drainage (Dennis Morton)

After discussion the clerk was instructed to send letters to all residents of Home Farm Close. To advise having the drain cover lowered to allow surface water to drain away thereby preventing excess rainwater flooding the road outside no.18, Lutterworth Road.

Action: Clerk to send out letters.

22. Best Kept Village Competition

Due to recent changes in the structure of The VH Committee members and also now being too close to the cut off date, it was decided to abandon the applications for competition entries for this year.

23. Bollards

The recent accident involving an HGV trying to turn round in the centre of the village, damaging both the vehicle & one of the new bollards, was discussed. AG reported that RBC were holding the driver & owner of the HGV liable for all subsequent repair costs.

24. Accounts for payment & account balance.

<u>Parish Council Cashbook b/f 2007/8</u>		£1093.74
425 - Contractor's payment for construction of footpath to playing field		£3425.12
426 - Clerk's Salary		£ 157.40
427 - Viking Direct - Printer Ink Cartridges		£ 44.57
428 - BHE (March & April Invoices)		£ 347.80
429 - Donation to Round the Revel Publication		£ 125.00
430 - E.on Street lighting		£ 95.75
431- WALC Annual Subscription		£ 131.00
D/D - Zurich Insurance - April Premium		<u>£ 111.86</u>
		£4438.50
Received: WCC - County Fund - Playing Field Restoration	£3195.00	
RBC - 1st half-year Precept	<u>£4250.00</u>	
	£7445.00	
Parish Council Cashbook Balance		<u>£4100.24</u>
Parish Plan Cashbook Balance		<u>£2363.45</u>

Cllrs. agreed & approved the balances of the two bank accounts.

25. Other Matters

- Vehicle still permanently parked alongside the War Memorial causing traffic congestion. Clerk to ask PCSO to speak to owner.
- The clerk reported three new sessions organised for Code of Conduct training. Dates & info put into the circulation file, Clerk to e-mail the dates to all Cllrs for reference.
- The clerk read out the Police Report received from PCSO.
- There were no further matters raised for discussion.

The Chairman thanked everyone for attending & closed the meeting at 10.15pm.

26. Date of Next Meeting - Monday 2nd June 2008.