

**PAILTON PARISH COUNCIL**  
**Minutes of the Meeting held**  
**at Pailton Village Hall, on Monday 7<sup>th</sup> July 2008 at 7.30pm.**

Present: Cllrs A.Gillias (Chairman & RBC) D.Swindell (Vice-Chairman)  
Cllr. B.Brindley, Cllr. K Dent, Cllr. P.Morris-Jones (WCC)

Also present: P. Hancox (NHW) J. Cunliffe Chairman - The Parish Plan, Lesley French Chairman - VHT, J. Morris-Jones  
- Rep of VHT  
D. Smith (DSm)

**Open Meeting**

Paul Hancox, the Rugby Co-Coordinator of Neighbourhood Watch, was a guest speaker.

Pailton already has a NHW group but the present leaders wished to re-activate this by enlisting new members. PH suggested various ways of recruitment & spoke of the advantages to the community in the fight against crime of having a pro-active group. PH gave an overview of how a local NHW scheme worked but emphasised that it was really just a question of a community uniting & looking out for each other. PH urged residents & farm owners to have their belongings & equipment marked with 'Smartwater' to deter thieves & this was available from Rugby police at cost price (£15 per household). NHW street signs & stickers were available to active groups. A Q & A session followed with several persons present expressing an interest in re-activating a NHW group in Pailton. PH offered to give a presentation if a meeting could be co-ordinated. The Chairman thanked PH for attending the meeting.

DSm was concerned at the poor quality of the grass cutting in Brookside & asked if the PC could take on this responsibility.

Also reported was the issue of street cleaning in the Parish. AG reported that this was now being addressed by RBC.

The chairman of the Village Hall Comm. presented the 'clarification of roles' since the resignation of HC & a list of future events planned. There had been reports of youths riding motorbikes around the children's play equipment & churning up the grass. Enquiries were made about BB's offer of supplying ex-school chairs for the village hall. The need to raise awareness of each fundraising event was discussed & the need for increased notice-board space was highlighted. JC reported the traffic signs in the village were looking neglected.

**51. Apologies.**

DS sent apologies for late attendance due to a conflicting meeting. Accepted by AG.

**52. Welcome to Cllr. Karen Dent.**

The Chairman welcomed Karen as a new Pailton Parish Councillor.

**53. Co-Option of a New Councillor.**

No interest had been shown. Chairman urged Cllrs. to encourage any suitable candidates to come forward.

**54. Declarations of Interests**

AH declared an interest in any planning matters being a member of RBC Planning Committee, property at 8, Lutterworth Road & the culvert & Mr Bailey.

**55. Minutes of the Parish Council Meeting held on 2<sup>nd</sup> June 2008.**

Declared a true & accurate record of proceedings. Proposed by BB & signed by the Chairman

**56. Matters Arising.**

P4. Clerk had reported blocked drains to Paul Cowley.

P5. Item 30. Clerk had requested an estimate for the cost of reducing height of drain.

Item 32. Clerk had forwarded an e-mail to Cllrs.detailed Monitoring Officer's reply

**57. The Parish Plan**

JC gave an update on progress.

**The Village Survey** - awaiting an update on the Post Office issue.

**The Housing Needs Survey** - still with Richard Cowell (RBC). AG reported that this had been adopted last month but this had not been communicated back to the P. Plan Chairman.

**The Village Design Statement** - also awaiting a response from RBC. JC reported that the final summary publication, after addressing many issues, is to be published & distributed throughout the village. It would be a working document, subject to change as new issues were presented & resolved.

**Action: AG to speak with officers at RBC to determine the cause of the delay.**

**59. Allocation of Duties for Councillors 2008/9**

Grants & Finance, Footpaths - Cllr Damon Swindell

Youth & Pailton Club - Cllr Bernard Brindley

Communications - Cllr. Karen Dent

Streetlights, Drainage & Grass cutting - Clerk

JC offered to put together photos & corresponding duties for each Cllr & Clerk for public display.

**60. Circulation Review from 2<sup>nd</sup> June 2008 meeting.**

Tree Planting Scheme - Contact details to be kept on file for when Airey Houses are completed. AG to discuss the possibility of tidying the frontage e.g. grasscutting, tree planting & installation of posts to stop inappropriate parking.

**Action: Letter to be sent to J. Cleaver to discourage parking his tractor on grass.**

**61. Circulations.**

WALC - Invitation to apply for Quality Parish & Town Council Project Fund

- A Short Guide to Partnership Working in Warwickshire
- Newsletter

RBC - Invitation to apply for Funding (Parish Capital Spending Fund)

W Mids LGA - News Magazine

WCC - Temporary Traffic Reg. Order - Montilo Lane

RBC - Formal Consultation - Proposal to Increase Admission Numbers to Harris School.

Clerks & Councils Direct Magazine.

RBC - Economic Prosperity Strategy 2008/09

Local Works - Guide to Sustainable Communities Act

LCC - Further Consultation on Preferred Options (Minerals Development Framework)

RBC - Rugby Area Committee Meeting 17<sup>th</sup> July 08 (Agenda & Minutes of last meeting)

NALC - LCR Journal

**62. Correspondence.**

RBC - Pilot Scheme for Specific Parish Council Involvement in quality Control of Litter.

Chairman & Cllr BB to attend the initial meeting.

WALC - Forms for Councillors Induction Day - September 13<sup>th</sup> '08

RBC - SMART Brochure for Young Persons Activities in School Holidays

**63. Town and Country Planning**

Ref: R08/1448/8274/P - Thwaites Farm, Pailton Road, Pailton, Rugby, CV23 0HG. Waiver of conditions 2 & 4 to allow the dwelling to be occupied by persons not employed in agriculture.

No objections

Land r/o 40, Coventry Road & 106 Agreement.

This agreement will not financially benefit the Parish Council, but will stop future residents of 40, Coventry Road from parking their car behind the property. Nothing further to report as building work appeared to have stopped.

**64. Report from WCC - Cllr. Phillip Morris-Jones**

PM-J reported a good attendance at the last Fosse Locality Panel Meeting. Up for discussion would be PO closures at next CC meeting. 4 affected POs in Fosse Division. AG thanked PM-J.

Cllr. Damon Swindell joined the meeting.

**58. Sub-Committee Report (Shop & PO survey results & update)**

DS had circulated the results of the survey. Over half the village population had responded giving 103 returns.

DS gave a brief summary of the results & these were discussed as were the options open to the Parish Council regarding Public Works Loans.

PM-J urged the Sub Committee to re-advertise the PO & Stores nationally.

AG suggested contacting owners of POs which were down for closure.

Resolution: Parish Council meeting to be called on 4<sup>th</sup> August to discuss final options.

**65. Report from RBC - Cllr. Anthony Gillias**

AG reported that he had attended the Joint Borough & Parish Council meeting last week. Out of the 39 Parishes, only 5 were represented. Ian Davies had given a good presentation on the Core Strategy & the allocation of 13.5K houses proposed to be built in the Borough between now & 2026 excluding employment land. Also Devolved Powers for litter-picking to 4 Pilot Parishes. Sean Lawson spoke of Public Realm responsibilities such as cleaning up neglected/untidy areas in the Borough.

**66. Report from Parish, Town & CC Focus Group Meeting - Cllr. B. Brindley**

BB gave a brief overview of the meeting.

**67. Insurance Renewal.**

Resolution: To change from PPC's existing insurance policy with Zurich to Allianz . Increased liability cover & a saving of £400 per year on the premium with no additional cost for monthly D/D payments.

**68. Airey Houses Frontage**

Resolved: That PPC should seek to take over the grass cutting responsibility to the frontage of these houses when restoration work was completed.

**69. Grass cutting**

Resolution: PPC to explore the possibility of taking over the grass cutting contract in Brookside & Lutterworth Road if the appropriate level of funding could be agreed with RBC.

Actions: Clerk to explore this possibility with RBC.

Clerk to instruct contractors to trim down r/h side of footpath from Pailton Club to Street Ashton.

Clerk to instruct contractors to trim behind fence of Telephone exchange in playing field.

Clerk to report damaged bridge at end of footpath nr. Street Ashton

**70. Update on Progress of Blocked Culvert Clearance.**

Cllrs voiced concerns that it was this time last year when sudden heavy rain caused flash flooding in the village. RBC had awarded the PC £570 to correct the blocked culvert problem.

**Action: Clerk instructed to write another letter to LB to get an idea of when the clearance work would start or obtain permission of access for another contractor to complete work.**

**71. Streetlight.**

New streetlight now installed with minimal disruption to residents. The clerk reported a saving of more than £500 on original estimate due to 10m less trunking needed.

**72. Footpaths.**

A new P3 agreement had been signed, allowing for funding (controlled by WCC Footpaths Assoc.) to install, repair & maintain footpaths within Pailton Parish for another 12 months. DS to liaise with the new Footpath Officer to re-establish access along the footpaths which had been deliberately blocked by land owners.

**73. Re-Siting of Litter Bin (removed when new streetlight installed)**

ABB had delivered litter bin to the Clerk & AG agreed to site this near centre of village.

**74. Planters/Signs for Village Entrances.**

Members agreed that large engraved rocks at the three village entrances would be more sustainable than flower displays. The clerk reported that Burbage had purchased similar displays from Croft.

**AG to speak with a contractor who deals with this company.**

**75. Clerk's Requirement for CiCLA Cert. to Retain Quality Council Status. (Approval for Registration Costs & Application for Bursary).**

The clerk reported that PPC would lose their Quality Status in December 2009 if the CiLCA Certificate was not attained. The clerk offered commitment to the Parish Council & all approved.

**Action: Clerk to apply for Bursary to offset cost of the Certificate expense.**

**76. Accounts for Payment and Account Balance.**

Lloyds TSB Parish Plan Bank Statement (No.17)	£ 2363.45
Pailton Parish Plan Cashbook as at 01.07.08	£ 2363.45
Pailton Parish Council b/f Balance	£ 3805.98
Cheques:	
434 - J. Pharoah - June & July Salary + Exps	£ 324.63
435 - N. Clarke - 3 x Hanging Baskets	£ 75.00
436 - WALC - Training for CiLCA	£ 60.00
437 - SLCC - Portfolio for CiLCA	£ 150.00
438 - ABB - S/L repairs	£ 142.66
439 - ABB - Installation new S/L	£2033.93
440 - BHE - Grass cutting (2 cuts)	£ 546.38
	£ 3332.60
Parish Council Cashbook Balance 01.07.08	£ 473.38

**Cllr. BB requested that a bank reconciliation be presented to the Council each month.**

**77. Other matters brought to the meeting for discussion & to be added to next agenda.**

There were none raised.

**78. Confidential Letter to RBC.**

No discussion on this due to RBC's lack of response to the clerk's letter.

**79. Date of Next Meeting - Monday 4<sup>th</sup> August 2008**

An extra meeting was called by the Chairman to discuss two items.

1. The findings of the Sub-Committee's viability of a PO & Stores in the village &
2. The co-option of a new Cllr.

J. Pharoah - Clerk to Pailton Parish Council

7.7.2008